



Request for Proposals: Interior Design of the Carson City Senior Center Dining Room

Summary:

The Carson City Senior Center (CCSCC), a non-profit organization, who's mission is to enhance the quality of life and independence of seniors, is soliciting proposals for qualified vendors to design a cohesive vision to give its existing dining room a modern and refreshed look. The dining room is the area used by CCSCC's on-site lunch program, where seniors are served a delicious meal. The dining room serves as a social setting not only for lunch, but also for activities, events, and programs.

The goal of the project is to create a warm and welcoming environment that is thoughtful and purposeful in design. The project includes but not limited to design of paint color schemes, artwork affixed to walls (preference to designers selecting local artist or artwork), design of table décor (including centerpieces, holiday décor, and other culinary items), accent wall for holiday themes, holiday decorations, and other creative ideas or finishes proposed by the selected vendor. This project is in conjunction with a remodel of the dining room area however the selected vendor is not responsible for any coordination of the remodel outside of providing input of colors and finishes. The project is expected to start immediately after selection (estimated in mid-March) and project must be complete in early June of 2023.

Proposal:

- Applicants are encouraged to schedule a tour of facility prior to submission of their proposal. Tours can be scheduled by emailing Courtney Warner at cwarner@carson.org.
- This is a competitive selection process where preference will be given to qualified vendors proposing to work with local artists.

To Apply:

- Submit a Letter of interest including the following:
 - Name and contact information
 - Website (if applicable)
 - Description of qualifications and relevant comparable project experience (include details about past work/connections with local artists)
 - Photos, illustrations, or other material which illustrate the applicant's experience on similar projects
 - Your design fee (total) (Project fee includes the design fee only, not materials or artwork. Additional funds are available for materials and artwork, and procurement of items to execute the design will be approved during the project work timeline).
 - Two professional references – must include current phone numbers and e-mail addresses
- **Letter of interest is due by March 1, 2023.**
 - Send to:
 - Email: cwarner@carson.org **OR**
 - Mail: Carson City Senior Center, Attn: Courtney Warner, 911 Beverly Drive, Carson City, NV 89706

Other Information:

- Project is grant-funded and subject to limitations within the grant guidelines (CCSCC will assist).
- Questions shall be directed to Courtney Warner (775) 883-0703 or cwarner@carson.org